



STATE LEADERSHIP CONFERENCE

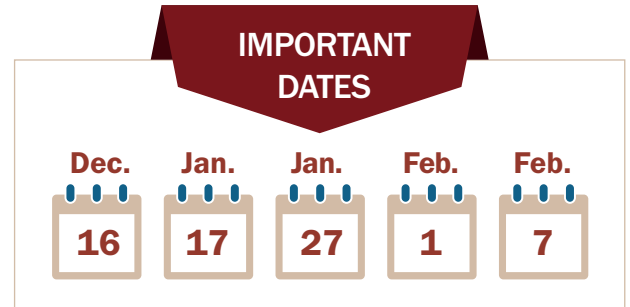
MARCH 5-7, 2025

IDAHO STATE UNIVERSITY, POCA TELLO, IDAHO

registration guide

HOSA empowers HOSA-Future Health Professionals to become leaders in the global health community through education, collaboration, and experience.

Deadlines and Checklist



Dec. 16, 2024

- State Leadership Conference (SLC) registration opens

Jan. 17, 2025

- Online national membership due
- Identify online proctor on the HOSA membership website
- Complete the Proctor Code of Ethics Form and email it to Sydney.ledesma@cte.idaho.gov.

Jan. 27 - Feb. 7

- Online testing period open 7:00am - 5:00pm Monday-Friday

Feb. 1

- Last day to submit hotel reservations/rooming lists

Feb. 7

- State scholarship applications due
- State officer application due
- Accommodation form(s) for IEP events (if applicable) due
- ISU Assumption of Risk
- Advisor Possession of Documents Form due (keep copies of medical liability and code of conduct yourself, email Sydney.Ledesma@cte.idaho.gov the advisor form of possession before the conference)



Registration

Online registration

Registration opens at 7:00am on Dec. 16, 2024, and closes at 5:00 PM (MST) on Jan. 17, 2025.

Late registration is not accepted.

Registration fee

Registration is **\$60** per student delegate, advisor, chaperone, or guest. Each chapter **MUST** collect their student fees and pay with a school check or credit card. There is no charge for current State Officers.

Payments

Make checks payable to:

Idaho HOSA

CTSO Accounting
650 W State St Ste 324
Boise ID 83702-5936

[Credit card payments](#)

Refunds

No refunds will be made for cancellations after 5:00 PM (MST) on Jan. 31, 2025

National affiliation

Chapters must be affiliated with National HOSA by Jan. 17, 2025.



Important notes

Advisors should ensure student names are spelled correctly in the online system. Idaho HOSA will not reprint name badges onsite for spelling errors.

You must select a shirt size for all attendees in registration.

Flag bearers

Identify two flag bearers to represent your chapter. They will present your school's flag/banner at the beginning of opening ceremonies. Be sure to bring your HOSA banner or sign. Flag bearers will meet in the SPAC at 1:30pm, to line up for the parade. Please send a chapter photo to gina.lyman@cte.idaho.gov to be included in the slideshow during the parade

Voting delegates

Identify two voting delegates and two alternates from your chapter to vote for State Officers at the Delegate Business meeting.

Courtesy Corps

Interested students can volunteer for Courtesy Corps during registration. Students will be assigned as needed in one or more of the following areas: headquarters, setup and tear down, workshops, conference and competitive event assistance, opening session, or closing session.

Please talk to your students about the importance of showing up for the time they sign up. This role is important. If students do not show up for their scheduled time it will affect competition

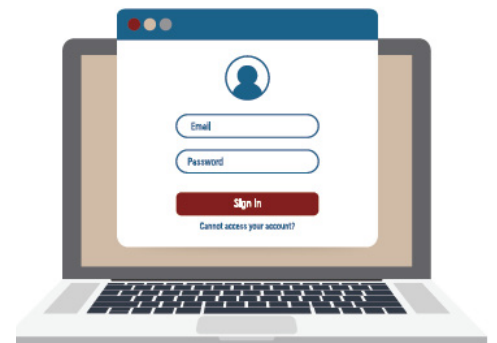
Registration (continued)

1. Log in as a **Local Chapter Advisor** using your affiliation login (charter #) and password. If you don't have your login or password, please contact Gina Lyman at gina.lyman@cte.idaho.gov or call 208-429-5553.
2. Select **Conference Registration**.
3. Select **24th Annual Idaho State Leadership Conference 2025**.
4. Select **Begin Registration**.
5. Select the name of your first participant and select **Register**. If their name doesn't show up, they are NOT affiliated with National HOSA. Complete the member affiliation, then try again.
6. Indicate the participant's gender.
7. Indicate whether the participant is a middle, secondary, postsecondary student, advisor, chaperone, or guest.
8. Note any dietary restrictions.
9. Advance to activities/options and select activities for that student
10. Must select a t-shirt size for each participant.
11. Go to **Events** and select the competitive events in which the student will participate.
12. See the rules in the Events List 2025 to make sure your students are registered correctly.
13. Students may participate in as many Recognition events as they choose.
14. Indicate the team number for team events in the team number box.
15. Start numbering teams at #1 for each event (e.g., Team #1 in CPR/First Aid and another Team #1 in CERT Skills).
16. After registration for this student is complete, click **Submit**.
17. Repeat steps 3-10 for all SLC participants.
18. Register all advisors, chaperones and guests (registration fees will also apply).

After completing your online registration, mail a copy of your invoice and your school's payment to:

Idaho HOSA
CTSO Accounting
650 W State St. STE 324 Boise ID
83702-5936

Or pay with a card.



Registration (continued)

New This Year

New Events

Occupational Therapy (test only 2025)

Health Literacy Ambassador (Recognition)

Environmental Health (ATC)

Middle School Events

Conference eligibility

Students must be affiliated and paid members to compete at SLC. To qualify to compete at the International Leadership Conference (ILC), students must place in the top three of their events and attend the closing awards ceremony. However, all delegates are eligible to attend ILC.

Substitutions

Substitutions may be made in accordance with regulations and policies, provided the student delegate meets the requirements of the SLC delegate, is entering the same event, and the state office receives the information by Feb. 15, 2025.

Event finalist process

Certain competitive events consist of two rounds. Round one is an online, multiple-choice test of knowledge and understanding, and round two is a performance/skill. **Round one results** are posted on **the first day** of the conference. Only the top-scoring competitors may proceed to round two depending on the number of competitors.

BACK BY POPULAR DEMAND

National Geographic Learning Academic Testing Center

Members can register for the National Geographic Learning Academic Testing Center for Future Health Professionals – We would encourage students to limit tests to two ATC test. This **does not** count toward the two events a student can compete in for State Leadership Conference.

Body Interact Patient Challenge

This is another opportunity for our members to compete in teams with schools from around the state for the opportunity to showcase knowledge about clinical patient cases. The Body Interact Patient Challenge will present simulated patients that interact with participants and respond in real-time to interventions and treatments. Teams will problem solve and discuss potential case diagnosis as they work through real-life patient examples in a unique simulation. Teams can be teams of four or five.

Anatamage Tournament

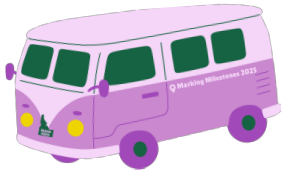
Participants will get hands-on experience with our Anatamage Table 3D technology while competing to test their anatomy knowledge.

Registration (continued)



Registration add-ons

HOSA lapel pins



Each person registered will receive a complimentary HOSA state lapel pin. Additional pins may be ordered during online registration for \$1.75 each.

T-shirts

Conference T-shirts are included with registration. You can purchase additional shirts, crewnecks or hoodies for a fee: additional shirts, \$15; crewneck, \$21; hoodies, \$27. We will offer sizes XS-3XL. T-shirts will not be available after online registration has closed.



Anatomage Tournament



Join us for an Anatomy Tournament hosted by HOSA & Anatomage

Participants will get hands-on experience with our Anatomage Table 3D technology while competing to test their anatomy knowledge.

- Team-based competition:
 - Maximum 3-4 students per team, no exceptions
- Top 2 teams compete in Championships
- Top 4 teams qualify to compete in the National Anatomage Tournament

Anatomical Systems

- Cardiovascular
 - (Including the heart and major blood vessels)
- Digestive
- Muscular
- Respiratory
- Skeletal
 - (Including ligaments and bony landmarks)



Event Info

March 5-7, 2025

Idaho State University
Pocatello, ID

Prelims

March 5: 6:00 pm - 9:00 pm MT

March 6: 8:00 am - 2:30 pm MT

Top 8

March 7: 8:00 am - 11:00 am MT

Top 4 & Championships

March 7: 12:00 pm - 1:00 pm MT

[Click here to register or scan QR code](#)



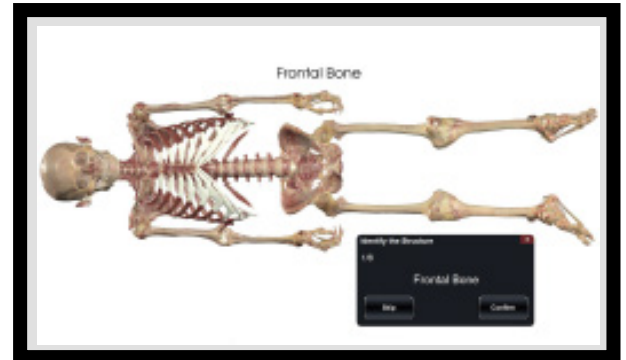
Tournament Preparation & Rules

Anatamage Tournament

What to Expect

Each team will register for a 20-minute time slot in the Tournament Preliminary Round where they will:

- Receive an introduction to the Anatamage Table
- Take practice quizzes to become familiar with Table Quiz functions
- Complete Tournament Round Quiz by identifying anatomy structures by name and identifying anatomy structures by their main description/ function.



How to Prepare

- We recommend studying anatomy using a method that works best for you including apps, models, or with Anatamage Technologies. You will be tested using a real, authentic cadaver from the Anatamage Table.
- Instructors can request access to [Anatamage Lessons](#), which uses the same cadavers featured in the Tournament.
- Anatamage Lessons provides students access to 2 cadavers as well as videos and exploratory exercises. Instructors can contact lessonsinquirry@anatamage.com to claim free access to Anatamage Lessons to aid in studying anatomy.



Questions?

Contact tournaments@anatamage.com or visit anatamage.com/tournaments for more information

Conference logistics

Registration materials

Conference materials will be available for pickup upon arrival at the Stevens Performing Arts Center between 12- 3:30 p.m. on Wednesday, March 7, 2025. Packets will contain name badges, pins, t-shirts, and any additional items purchased.

State Officer applications

Applications can be found on the [Idaho HOSA website](#). Applications must be submitted by Feb. 7, 2025. No late submissions will be accepted.

Advisor/chaperones

All conference delegates must have an advisor in attendance. It is recommended to have one advisor or chaperone for every 10 student delegates.

Scholarships

Here is a link to the scholarship application:
<https://idahocte.jotform.com/243127263804049>
Encourage students to bring change for a "miracle Minute" to help fund future HOSA Scholarships.

Raffle gift baskets

All chapters are asked to bring a gift basket to be raffled during the conference. All money raised will go to the Idaho HOSA scholarship fund.

Dress code

Student delegates must follow National HOSA's dress code guidelines. See p. 9.

Sign-Up During Registration

- Anatomage Tournament- See flyer for sign-up
- Virtual Anatomy Lab- Max 12 students per session
- Anatomy Lab- Max 20 students per session

Forms

*NEW THIS YEAR

Advisors will fill out the Advisor Possession of Documents Form and email it to Sydney.Ledesma@cte.idaho.gov by Feb. 14th, 2025

✓ Code of Conduct

Signed Code of Conduct forms will be kept with the advisors. *It is the advisor's responsibility to always keep a copy of these forms with them during the conference.

✓ Parental Consent Form

Each student delegate is required to complete a parental consent form.* It is the advisor's responsibility to always keep a copy of these forms with them during the conference.

✓ Medical Release

Each student delegate is required to complete a medical release form.* It is the advisor's responsibility to always keep a copy of these forms with them during the conference.

✓ ISU Assumption of Risk

Each student delegate is required to complete an ISU assumption of Risk form. This form must be emailed to Sydney.Ledesma@cte.idaho.gov by Friday, February 14th, 2025.

Thursday night activity

Students must wear their conference t-shirt for activity night. Bounce houses and obstacle courses in the ISU Ballroom. No additional cost to registered attendees. Other activities included at ISU are:

- Bowling
- Movie
- Craft Shop
- Game Center

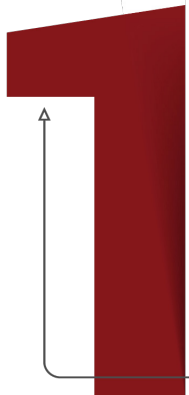





Dress code

PLEASE SHARE WITH YOUR STUDENTS

HOSA is an organization for future health professionals, and professional appearance is paramount in branding itself as such. It is the responsibility of all HOSA members to follow dress requirements for SLC. During the conference, Idaho HOSA follows International Conference Guidelines:

All general sessions

| | | | | |
|---|--|-----------|---|---|
|  | <p>HOSA uniform:</p> <ul style="list-style-type: none">• Tailored navy blazer with emblem.• White dress shirt.• Matching slacks or skirts. Skirts must be a tasteful length (not too short)• Maroon HOSA scarf or tie (optional).• Closed-toed polished dress shoes.  | <p>OR</p> |  | <p>Basic black or navy suit:</p> <ul style="list-style-type: none">• Matching black or navy jacket and slacks or skirts• White dress shirt.• Tie and socks for men.• Hose for women (optional).• Closed-toed polished dress shoes  |
|---|--|-----------|---|---|

Competitive events (professional)

All competitors shall wear HOSA uniform or proper business attire. Bonus points will be awarded in both rounds if all team members are dressed in appropriate attire. See the National HOSA Dress Code for more guidelines.

Competitive events (clinical)

Competitors may wear professional clinical attire appropriate to the profession for the skill demonstration and test. Know the guidelines for your specific events.

Thursday night activity

Casual clothes are permitted with permission from advisor

Unacceptable conference attire (on or offsite)

- Skin-tight clothing
- Revealing or midriff-baring attire.
- Swimwear, beachware, or flip flops (unless at the pool).
- Extremely short skirts or shorts.
- Clothing with obscene, illegal, or potentially offensive content.
- Nightwear/ pajamas outside of your hotel room.

Online testing

Online round one testing must be completed Jan. 27-Feb. 7, 2025, at your home school. See the Event List for these selected events.

Finding a proctor

Advisors cannot serve as a proctor for online testing. Each advisor is responsible for selecting a proctor at their school for online testing. This proctor **must** be a third-party entity, not connected to HOSA, such as another faculty member or administrator from your school.

Advisors, you will need to enable proctors this year.

Submission of proctor information

Once a proctor is identified, the advisor must submit their proctor's information online by following these steps:

1. Login to hosa.org.
2. Under **Conference Registration**, click on **Identifying proctors for Online Testing** and fill in the proctor information
3. The proctor must sign the Online Proctor's Code of Ethics form and agree to fulfill the proctor's role during online testing.
4. The Online Proctor's Code of Ethics form must be scanned and emailed to Sydney.Ledesma@cte.idaho.gov by Jan. 25, 2025.



Online testing (continued)



Online Proctor's Code of Ethics

I, _____, will proctor the Idaho HOSA online testing in such a manner to ensure valid and reliable results and to ensure test security and integrity. The tests will be administered in a positive and quiet testing environment and will ensure that test-takers adhere to online testing rules:

- No talking
- no cell phone/smartwatch use
- No textbook use
- No internet use
- No notes
- No electronic devices

Online proctor's signature

Chapter advisor's signature

Scan and email completed forms to Sydney.Ledesma@cte.idaho.gov by Jan, 25, 2025.

Advisors: After you register your proctor in the registration system on the National HOSA website (in the same place as conference registration), the proctor(s) will receive an email from HOSA with all the student passwords and the school password so they can then access the testing site and administer the tests.

Event list

Students may register for ANY Recognition Events, ATC Exams, or workshops:

Recognition Events

| | |
|-------|--|
| ABC- | American Blood Centers & HOSA Blood Drive† |
| ARC- | American Red Cross Volunteerism† |
| ATC- | ATC Exams † |
| BJSA- | Barbara James Service Award† |
| EWBC- | Emotional Well-Being Challenge† |
| HCEI- | Healthcare Issues Exam† |
| HH- | HOSA Happenings† |
| HLA- | Health Literacy Ambassador † NEW |
| NS- | HOSA Service Project† |
| OHL- | Outstanding HOSA Leader † |

HOSA Students may register for one (1) of the following Online Only Events:

Online Only Events: Online

| | |
|------|---|
| BH- | Behavior Health § |
| DT- | Dental Terminology§ |
| EP- | Epidemiology § |
| EW- | Extemporaneous Writing§ |
| HI- | Health Informatics§ |
| HGD- | Human Growth & Development§ |
| MLE- | Medical Law & Ethics§ |
| MM- | Medical Math§ |
| MR- | Medical Reading§ |
| MT- | Medical Terminology§ |
| NUT- | Nutrition§ |
| PAT- | Pathology§ |
| PHA- | Pharmacology§ |
| OT- | Occupational Therapy § NEW |
| WHD- | World Health Disparities in Healthcare§ |

And students may register for one (1) of the following in person events (these events may also have an online Rd1)

Events with HOSA Upload System Submissions Due Feb. 7 in person

| | |
|---------|---|
| CA- | Community Awareness ‡ |
| CS- | Clinical Specialty ‡ |
| FMP- | Family Medical Physician ‡ |
| HCD- | Health Career Display ‡ |
| HCP- | Healthcare photography ‡ |
| HE- | Health Education ‡ |
| IS/JSS- | Interviewing Skills/ Job Seeking Skills ‡ * |
| MH- | Medical Health Promotion ‡ |
| MI- | Medical Innovation ‡ |
| MRC- | Medical Reserve Corps Partnership ‡ |
| PH- | Public Health (Topic: Our Epidemic of Loneliness and Isolation: Social Disconnection- A Public Health Concern) ‡ |
| PSA- | Public Service Announcement ‡ |
| RPS- | Researched Persuasive Writing and Speaking (Topic: Should GLP-1 Agonists have open access to anyone who wishes to use it?) ‡ |
| RP- | Research Poster ‡ |

Events with all rounds in person

| | |
|--------|--|
| PS/SS- | Prepared Speaking/ Speaking Skills (Topic: Powered by People) * |
| RT- | Respiratory Therapy |
| Pilot- | Surgical Technology (PS Only) |

Events with round one qualifer (online) Jan 27-Feb 7 Top Qualifiers move to Round two in person

| | |
|-------|--|
| BD- | Biomedical Debate (Topic: The government should regulate social media use for people under age 18.) |
| BT- | Biotechnology |
| CERT- | Cert Skills |
| CL- | Clinical Laboratory Science |
| CN- | Clinical Nursing |
| CPR- | CPR/ First Aid |
| CPS- | Creative Problem Solving |
| DS- | Dental Science |
| EMT- | Emergency Medical Technician |
| FS- | Forensic Science |
| HB- | HOSA Bowl |
| HHA- | Home Health Aide |
| HL - | Healthy Living |
| LSS- | Life Support Skills * |
| MA- | Medical Assisting |
| MS- | Medical Spelling |
| NA- | Nursing Assistant |
| PC- | Personal Care |
| PHL- | Phlebotomy |
| PP- | Parliamentary Procedure |
| RX- | Pharmacy Science |
| PT- | Physical Therapy |
| SM- | Sports Medicine |
| VS- | Veterinary Science |

#HOSA Upload System

† Must register for hours on the HOSA Activity Tracking System Website.

§ Online ONLY: testing dates are Jan. 27 - Feb. 7.

*Only for students classified under the Federal regulation, Individuals

with Disabilities Education Act of 1997-Amended IDEA. A special needs

Student Eligibility Form is included in the guidelines and must be uploaded to HOSA.

Event list

Students may register for ANY Recognition Events, ATC Exams, or workshops:

Recognition Events

- ABC- American Blood Centers & HOSA Blood Drive ‡
- BJSA- Barbara James Service Award ‡
- EWBC- Emotional Well-Being Challenge ‡
- HH- HOSA Happenings ‡
- HLA- Health Literacy Ambassador ‡
- HS- HOSA Service Project ‡

HOSA Students may register for one (1) of the following Online Only Events:

Online Only Events: Online Testing Jan 27-Feb7

- M-MR- Foundations of Medical Readings§
- M-MT- Foundations of Medical Terminology§
- M-NUT- Foundational Nutrition§
- M-HCE- Health Career Exploration§
- M-MHC- Math for Health Careers§

And students may register for one (1) of the following in person events (these events may also have an online Rd1)

Events with HOSA Upload System Submissions Due Feb. 7 In person

- HE- Health Education ‡

Events with round one qualifier (online) Jan 27-Feb 7 Top qualifiers move to round two in person

- M-DD- Dynamic Decisions
- M-LTS- Life Threatening Situations

Events with all rounds in person

- HCP- Health Career Preparation Prepared Speaking/
- PS- Speaking Skills **(Topic: Powered by People) ***

#HOSA Upload System

† Must register for hours on the HOSA Activity Tracking System Website.

§ Online ONLY: testing dates are Jan. 27 - Feb. 7.

*Only for students classified under the Federal regulation, Individuals

with Disabilities Education Act of 1997-Amended IDEA. A special needs

Student Eligibility Form is included in the guidelines and must be uploaded to HOSA.

HOSA Digital Upload System 2024-2025

The following competitive events require competitors to upload digital materials for SLC by Feb. 7, 2025.

Upon registration, students will be sent an upload link. They will need that link when they are ready to submit.

1. Clinical Speciality (Portfolio)
2. Community Awareness (Portfolio by one team member)
3. Family Medicine Physician (Interview Verification form)
4. Health Career Photography (Portfolio)
5. Health Education (Portfolio by one team member)
6. HOSA Happenings (portfolio) This event will be digital only-hard-copies, no longer needed in person
7. Interviewing Skills (Personal Statement and Resume)
8. Job Seeking Skills (Personal Statement and Resume)
9. Mental Health Promotion (Reference pages, Completed Mental Health Consultation Form, and Digital File/Link to the Social Media Campaign by one team member)
10. MRC Partnership (Portfolio by one team member)
11. Public Service Announcement (PSA Link, Airdate Form, Copyright Form, and Reference Pages by one team member)
12. Researched Persuasive Writing and Speaking (Paper)
13. Research Poster (Poster)



Tips for CE Success

- Review the rubrics. Ensure you are following the rubrics step by step and addressing all items on which you will be evaluated.
- Practice with a live audience and with someone who will be honest with you about areas of strength and areas to improve.
- Videotape your presentation and watch it to see where you can improve.
- Double check all formatting requirements.
- Prior to submitting anything, review it one last time against guidelines. Often times points are lost on items that could have easily been corrected.
- For writing events, work on succinct and clear thesis statements.
- Have confidence. You have done the work. Now is the time to be proud and have fun.
- Show enthusiasm for the topic.
- In presentations, be more conversational and less scripted. Don't read directly from notes.
- Be bold and creative in your presentations. Do something other people aren't doing.
- Speak loudly and clearly.
- Verbalize in a confident and concise manner.
- Use the verbiage from the guidelines to create your portfolio so it is easier for judges to follow.
- PRACTICE, PRACTICE, PRACTICE!









Hotels

March 5 - 7, 2025

Hotel registration opens
Dec. 16, 2025 through Feb. 1, 2025.

**BOOK
EARLY!**

All hotels offer continental breakfast, pool, Wi-Fi and have bus parking.

| | Hotel | Contact | Flat rate | Beds |
|--|---|---|--------------------|--|
|  | Hampton Inn and Suites 151 Vista Dr. Pocatello, ID 83201 | Sherry Elder 208-233-8200 sherry.elder@hilton.com | \$149 | Double queens Single kings |
|  | Townplace Suites 2376 Via Caporatti Drive Pocatello, ID 83201 Mention Idaho HOSA | <u>Book your group rate for HOSA 2025</u> | \$129 \$159 | Single king suite Double queens Two Bedroom Suites |
|  | Holiday Inn 200 Via Venitio Pocatello, ID 83201 | Heather Holtzen 208-478-9800 ext 2 heatherh@inntrusted.com | Call for Pricing | Single king suite Double queens |
|  | Courtyard Marriott 290 Vista Drive Pocatello, ID 83201 | Yumi Kennedy 208-425-7750 yumi.kennedy@marriott.com | Call for Pricing | Double queen Standard king |
|  | Home 2 Suites 2325 Via Caporatti Dr. Pocatello, ID 83201 | SOLD OUT | | |
|  | Fairfield by Marriott 205 Via Venitio Pocatello, ID | SOLD OUT | | |



Medical Liability

Due to legal restrictions, all student delegates, parent/guardians, guests and IDAHO HOSA Advisors must complete this form to be eligible to attend any Idaho HOSA State Leadership Conference. This form should be completed, and a copy submitted to the advisor. Medical release forms must always be kept with the advisor during the conference.

| PARTICIPANT/GUARDIAN INFORMATION | | | |
|---|----------------------------|----------------------------|--------------|
| PARTICIPANT NAME | | GUARDIAN NAME | |
| ADDRESS | | CITY | STATE ZIP |
| PARENT/GUARDIAN CELLPHONE | PARENT/GUARDIAN WORK PHONE | PARENT/GUARDIAN HOME PHONE | |
| ALTERNATE CONTACT NAME | | ALTERNATE CONTACT PHONE | |
| Please check and describe any medical condition which may recur or be a factor in medical treatment: | | | |
| <input type="checkbox"/> Allergies: <input type="checkbox"/> Heart/lung problems: <input type="checkbox"/> Blackouts: <input type="checkbox"/> Medicine reactions: <input type="checkbox"/> Convulsions: <input type="checkbox"/> Physical handicap: <input type="checkbox"/> Disease of any kind: <input type="checkbox"/> Other: Please list any medications you are currently taking: | | | |
| PHYSICIAN NAME | | PHYSICIAN PHONE | |
| PHYSICIAN ADDRESS | | CITY | STATE ZIP |
| DOES THE STUDENT HAVE MEDICAL INSURANCE? <input type="checkbox"/> Yes <input type="checkbox"/> No | | | |
| NAME OF INSURED | | INSURANCE COMPANY | |
| GROUP NUMBER | | POLICY NUMBER | |
| Liability release: I certify that the information described above is accurate and complete to the best of my knowledge. I understand that everyone is responsible for their insurance coverage during this conference. I hereby release IDAHO HOSA Board of Directors, State and Local Chapter Advisors, the Idaho Division of Career Technical Education, and any designated individual in charge of the HOSA chapter group or specific activity from any legal or financial responsibility concerning my personal or my child's participation in or contact with any known element associated with an activity including competitive events. | | | |
| Parent/Guardian/Participant: Please check one of the following and sign your name: <input type="checkbox"/> I permit immediate medical treatment as required in the attending physician's judgment. <input type="checkbox"/> I do NOT permit medical treatment until I have been contacted. | | | |
| PARENT/GUARDIAN'S SIGNATURE* | | | DATE |
| STUDENT'S SIGNATURE | | | DATE |
| ADVISOR'S SIGNATURE | | | DATE |

* Required for student delegates under the age of 18.

Student Code of Conduct

Complete this form and give it to your chapter advisor. Advisors must always keep a copy on hand during the conference.

Idaho HOSA members have an excellent reputation. A good reputation enables members to take pride in their organization. Your conduct at any Idaho HOSA function should make a positive contribution to the reputation that has been established and always reflect positively on you, your school/college, your state and Idaho HOSA.

1. During general sessions, be courteous to those in the audience or on stage. Remain seated and in attendance until the end of the session. Students who do not adhere to general session protocol will be asked to leave the conference.
2. Attend all general sessions and other scheduled conference activities. Please be prompt and show respect to the audience and those on stage.
3. Abide by the SLC Attire Policy at all business sessions, general sessions, competitive events and other conference activities. Please refer to Dress Code Policy on p. X. Student delegates not adhering to the dress policy during the conference will NOT be admitted.
4. School tags, state badges or IDs must be removed or completely covered during competition.
5. Immediately report any accidents, injuries or illnesses to your local or State Advisor.
6. Always keep your advisor informed of your activities and whereabouts.
7. Always wear your Idaho HOSA conference name badge.
8. Observe the designated curfew. Curfew means being in your assigned hotel room by the designated hour.
9. If you are responsible for stealing, damaging property or vandalism, you and your parents will be expected to pay all damage costs.
10. Any participants at the HOSA State Leadership Conference may not purchase, consume or be under the influence of alcohol or drugs at any time. Violators will be subject to disciplinary action.
11. No weapons of any sort will be allowed in your possession, room, transportation or luggage.
12. Smoking is prohibited at the conference and offsite, conference-related activities.
13. Any long-distance phone call or other charges to rooms are the responsibility of you or your parents.

By signing below, you confirm that you have read the above code of conduct and agree to abide by these rules.

Student delegates who disregard the rules will be subject to disciplinary action and sent home at their own expense.

Parents will be notified.

Student's printed name

Student's signature

Date

Parent/guardian's printed name

Parent/guardian's signature

Date

Advisor Code of Conduct

1. Project a positive and professional image of health professions education and Idaho HOSA to all those with whom they interact.
2. Promote Idaho HOSA as a positive student experience by acting as a role model in your dress, tone of voice, attitude, actions, and demeanor.
3. Ensure your student delegates are dressed in appropriate HOSA attire (see p. 9) and practice professional etiquette and behavior.
4. Be accountable to and for your students during all Idaho HOSA-related activities.
5. Notify the State CTSO Manager, or the State Advisor, of any accidents or injuries to student delegates, advisors, chaperones, or guests during Idaho HOSA activities or conferences.
6. Understand and follow established processes within the organization that protect the rights of all members.

Idaho HOSA advisors are proud of the standards of excellence they maintain for themselves and their students. Attendance of any Idaho HOSA function implies acceptance and practice of these standards.

- I have read the above code of ethics for Idaho HOSA advisors and agree to accept and practice these standards.**

Advisor's printed name

Advisor's signature

Date

High school/HOSA chapter



Image and Parent Consent Form

Student name

Student's school name

Emergency contact name

Emergency contact phone

Career technical student organization

- Business Professionals of America
- DECA
- Family, Career, and Community Leaders of America
- FFA
- HOSA
- SkillsUSA
- Technology Student Association

I give the above-named attendee permission to attend the state-approved event.

My student agrees to abide by all rules and safety precautions. I am aware that during these events certain risks are inherent. I understand that these events may involve certain conditions, hazards and potential dangers including those associated with traveling or those associated with the facilities or property where the events will occur or whether the dangers are open and obvious or concealed. Any questions which have occurred to me have been answered to my satisfaction.

I hereby grant the Idaho Division of Career Technical Education (IDCTE) and its representatives the irrevocable and unrestricted right to use and publish my image and video captured of me in its promotional materials and publicity efforts. I understand that the photographs and video may be used in publications, print ads, direct-mail pieces, electronic media (e.g., videos, social media or websites) or other promotion forms.) I hereby release and discharge IDCTE, its offices, employees, agents and designees, and the photographer/videographer from liability for any violation of any personal or proprietary right I may have in connection with such use.

I authorize IDCTE to send my student a post-event survey for feedback and evaluation purposes.

By signing below, I hereby release and agree to hold harmless IDCTE, Idaho BPA, Idaho DECA, Idaho FCCLA, Idaho FFA, Idaho HOSA, Idaho SkillsUSA, and Idaho TSA from any and all liability, claims or demands for personal injury, sickness or death, as well as property damages and expenses, of any nature whatsoever which may be incurred while my student is participating in the conference.

- I am 18 years of age or older.
- I am under 18 years of age. If checked, please have a parent or guardian complete the following:

Parent/legal guardian signature

Phone

Date

Parent/legal guardian printed name

Advisor Possession of Documents

Due February 7th

Email this form to : Sydney.ledesma@cte.idaho.gov

Chapter Advisors: The Medical Release and Image Release forms will be your responsibility to obtain with and have with you at State Leadership Conference for each member attending, including yourself and any Chaperones.

****** YOU WILL NOT RECEIVE YOUR CONFERENCE PACKET IF WE DO NOT RECEIVE THIS FORM******

Advisor Name (print) _____ Chapter _____

Cell Phone Number _____

I understand that I am responsible for obtaining all the required information and signatures on the Medical Release and Image Release forms for myself, all students, adults, and Chaperones who will be representing my chapter at the Idaho HOSA State Leadership Conference **March 5-7, 2025** at Idaho State University. I also understand that I need to have these forms in my possession at SLC in case of an emergency and for liability reasons.

Forms enclosed for (list all participants requiring release forms):

****YOU MAY ATTACH A LIST**

Advisor Signature _____ Date _____



Idaho State
University

Assumption of Risk Agreement HOSA State Leadership Conference

Program Description: ISU will be hosting HOSA's State Leadership Conference on the Pocatello Campus from March 5-7, 2025. ISU is providing space, sponsoring lunches, and providing student activities in the Student Union game center. ISU is otherwise not involved in the programmatic planning of this event. Participant accommodations will be off campus and will not be provided by ISU. HOSA is responsible for all events, activities, event volunteers and judges.

In consideration for the opportunity to participate in this event, I voluntarily agree to assume all risks involved in my participation. I understand and acknowledge there are inherent and unanticipated risks that may include but are not limited to: slips, trips, falls, and or other accidents of injury that may occur while on a college campus; food/drink allergies; exposure to illness; lost, stolen, or damaged personal possessions; risk of negligence from myself or others, and other foreseeable and unforeseeable risks that may occur that ISU cannot specifically anticipate and list here.

I agree to follow the reasonable guidelines set forth by the event sponsors for the duration of the activity; to be fully responsible for my conduct; and to act at all times in a manner which does not jeopardize the safety of myself or other persons. I have reviewed the event description and verify I have no physical or mental condition which would endanger myself or others by my participation in this activity. I understand that ISU reserves the right to exclude my participation in this program if my participation or behavior is deemed detrimental to the safety or welfare of others. I agree to follow all of ISU's rules, event rules, instructions, and safety protocols.

I acknowledge ISU does not provide health and accident insurance for participants and I agree to be financially responsible for my own medical expenses. I further agree that in the event emergency medical treatment becomes necessary and I am unable to communicate, ISU staff or emergency medical personnel may authorize or conduct treatment or care on my behalf as appears reasonable under the circumstances.

I also grant ISU the right to take and use photographs or video footage of me during this event for its educational or promotional purposes, including on university websites or on social media.

I have read, understand, and agree to the above:

Name of Participant Signature Date

For Minor Participants: I am the parent or legal guardian of the Participant above. I have read this Agreement and voluntarily agree for myself and the Participant to be bound by its terms.

Name of Parent/Guardian Signature Date

Emergency Contact:

Name of Emergency Contact

Relationship

Phone Number

hosa
IDAHO
